IADE | Institute for ANC Director Education®

Dedicated to Enhancing ANC Board Effectiveness

8th Annual Director Training & Certification Course

ACCREDITATION TRAINING FOR ANC DIRECTORS

Awards the Certificate of ANC Director Leadership

MARCH 18-20, 2015

The Hotel Captain Cook, Anchorage

Give us three days to show you how to enhance your board's effectiveness today and beyond. Over 800 ANC Directors and CEOs representing over 97 Regional and Village Corporations have attended the Annual ANC Director Training & Certification Course since it was launched in 2008. Course evaluations have been overwhelmingly positive.

About the Course

The 2015 Course, to be held **MARCH 18-20, 2015** includes a **Total of 20 Sessions** comprised of General and Multiple Track Presentations**. Attendees may select sessions based on their interests. The Track I** Segment is designed for directors who are **first time** attendees and/or that have **less than three years** of ANC Board Service. The **Track II Segment** is designed for directors **that have attended more than one** of the previous Courses or that have **less than five years** of ANC Board Service. And the **Track III Segment** is designed for Directors that **have attended three or more** of the previous courses and/or that have five or more years of ANC Board Service.

About the Faculty

Course faculty includes 11 native Alaskan and non-native professionals comprised of CEOs, CFOs, CPAs, attorneys, bankers, educators, and consultants.

Who Should Attend?

The Course is designed for new, prospective, and seasoned Alaska Native Corporation Directors. Senior executives of ANCs and appropriate staff interested in learning how to work more effectively with their boards also are invited to attend.

Certificate of ANC Director Leadership

Attendance at the Course counts toward earning and retaining the Certificate of ANC Director Leadership.

OVER

Course Sessions

General – All Attendees

- Achieving the Reality of Becoming A Shareholder Led ANC
- The Fundamentals of Creating a Shareholder Development Program
- Using Robert's Rules of Order to Conduct Board and Shareholder Meetings
- How to Use Advisors in the Boardroom (Board, Business, Financial, legal)
- Talk Show – Key Issues/Concerns in the Boardroom

Track I Segment

- Listening Effectively in Board Meetings
- Optimizing the Board and CEO Partnership
- The Role of the CFO and the Board
- Understanding & Scrutinizing Financial Statements
- The Role of the Board in Strategic Planning

Track II Segment

- Business Ethics in the Board Room
- Development of Dividend Policies and Target Levels
- Investment Portfolio Management – Part 1
- Maintaining Respectful Decorum in Board and Shareholder Meetings
- Fiduciary & Legal Duties, Confidentiality & Standards of Conduct

Track III Segment

- Monitoring Financial Performance and Cash Flow
- Dealing with Board Conflicts and Difficult Board Members
- Employment Law Essentials for the ANC Board
- Investment Portfolio Management – Part II
- The Board's Role in Acquisitions and Divestitures

Registration

To register for the Course, please complete and submit the attached registration form. The registration fee includes continental breakfasts, lunches, refreshments, and speaker presentations. **Early registrations received by MONDAY MARCH 2, 2015 and/or for THREE or more attendees from the same ANC qualify for a $50 per attendee discount.**

Course Agenda

May be downloaded at www.ancdirectoreducation.com

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"Accreditation Training for ANC Directors"

REGISTRATION FORM

March 18-20, 2015
THE HOTEL CAPTAIN COOK
939 W 5th Ave
Anchorage, AK 99501
800-843-1950 or 907-276-6000

For questions, contact
Harvey A. Meier, Executive Director
877-578-0788 or e-mail
harvey@ancdirectoreducation.com
www.ancdirectoreducation.com

If more than one attendee from your organization, please list all registrants on the back of this form.

COURSE AGENDA POSTED AT www.ancdirectoreducation.com

Name _____

Position _____

Organization _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

E-mail _____ Website _____

Seating is limited. Please register by MONDAY MARCH 2, 2015 to obtain the early registration fee discount

Please make check payable to:

Institute for ANC Director Education

Registration Fee: Covers course activities, lunches, refreshments, and speaker presentations.

$697 per attendee for EARLY registrations received by MARCH 2nd or for three or more attendees from the same organization. Registrations received after MARCH 2nd for less than three attendees are $747 per attendee.

Mail your check,registration form ,and attendee list to:

Harvey A. Meier, Executive Director
Institute for ANC Director Education®
410 W. Nevada Street
Ashland, Oregon 97520-1043
Phone: 907-868-3731
FAX: 541-488-7905

harvey@ancdirectoreducation.com

A check in the amount of $_____ is enclosed

Refunds will be issued for written cancellations received by Monday March 9th 2015. No refunds after this date.

The Hotel Captain Cook Accommodations: Please ask for Institute for ANC Director Education Special Group Rate of $135/night. Parking is available in the Hotel's garage at the special rate of $20/day.

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Course Agenda

Wednesday, March 18, 2015

7:45 AM	**Registration Desk Opens & Continental Breakfast**
8:30 AM	**Welcome and Introductions – Fore Deck**
	Invocation
8:45 AM	Listening Effectively in Board Meetings - Fore Deck
9:45 AM	**Break**
10:15 AM	**Attendees Select One of Three Concurrent Tracks:**
	Track I: Understanding and Scrutinizing Financial Statements – Endeavor Room **Track II:** Introduction to Government Contracting for Small Business – Fore Deck **Track III:** Investment Portfolio Management (Part I) – Adventure Room
Noon	**Lunch**
1:00 PM	**Track I:** Optimizing the Board and CEO Partnership – Fore Deck **Track II:** Development of Dividend Policies and Target Levels – Endeavor Room **Track III:** Monitoring Financial Performance and Cash Flow – Adventure Room
2:30 PM	**Break**
3:00 PM	**Track I:** The Role of the CFO and the Board – Endeavor Room **Track II:** Government Contracting Specifics for Small Businesses – Fore Deck **Track III:** Investment Portfolio Management (Part II) - Adventure Room
4:30 PM	**Adjourn**

OVER

Thursday, March 19, 2015

7:45 AM **Continental Breakfast**

8:30 AM **Track I:** Dealing with Board Conflicts and Difficult Board Members – Fore Deck
Tracks II & III: How to Use Advisors in the Boardroom (Board, Business, Financial, Legal) – Endeavor Room Fore Deck

10:00 AM **Break**

10:30 AM **Tracks I & II:** Fiduciary & Legal Duties, Confidentiality & Standards of Conduct - Fore Deck
Track III: Employment Law Essentials for the ANC Board – Endeavor Room

Noon **Lunch**

1:30 PM **Tracks I & II:** The Role of the Board in Strategic Planning – Fore Deck
Track III: The Board's Role in Acquisitions and Divestitures – Endeavor Room

3:00 PM **Break**

3:30 PM The Fundamentals of Creating a Shareholder Development Program – Fore Deck

4:30 PM **Adjourn**

Friday, March 20, 2015 – All Sessions in Fore Deck

8:15 AM **Continental Breakfast**

9:00 AM Using Robert's Rules of Order to Conduct Board and Shareholder Meetings

10:30AM **Break**

11:00 AM Resume Robert's Rules of Order Session

Noon **Lunch**

12:45 PM Talk Show

2:00 PM **Wrap Up and Adjourn**